# NOTICE

**NOTICE** is hereby given that the 25<sup>th</sup> **Annual General Meeting** of the Members of **HARMONY CAPITAL SERVICES LIMITED** will be held on Monday the 30<sup>th</sup> day of Sept 2019 at 11.00 A. M. at the Registered office of the Company at Office No. 8A, 8<sup>th</sup> Floor, Astral Centre, 470/B, N. M. Joshi Marg, Chinchpokli-West, Mumbai – 400 011 to transact the following business:

### ORDINARY BUSINESS

- To receive, consider and adopt the Audited Financial Statement of the Company for the financial year ended 31<sup>st</sup> March, 2019, together with the report of Board of Directors and Auditors thereon.
- To appoint a Director in place of Shri Krishna Kumar Jhunjhunwala (DIN: 00335070) who retires by rotation and who is not disqualified to act as a director as per the provisions of the Companies Act, 2013, and being eligible, offers himself for re-appointment.
- 3. Ratification of Appointment of Auditors

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary

Resolution:

"RESOLVED THAT pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013 read with rule 3(7) of the Companies (Audit and Auditor) Rules, 2014(including any statutory modification or re-enactment thereof for the time being in force), the Company be and hereby ratifies the appointment of M/s. D. Lodha & Associates. (Firm Registration No. 135606W), Chartered Accountants as Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting (AGM) until conclusion of the next annual General Meeting to be held in the calendar year 2020 (subject to ratification of their appointment at every AGM) at such remuneration (including fees for certification) and reimbursement of out of pocket expenses for the purpose of audit as may be approved by the Board of Directors of the Company on the recommendation of the Audit Committee."

**RESOLVED FURTHER THAT** Shri Asutosh Raulo, Managing Director of the Company, be and is hereby authorised to sign and submit the necessary application and forms with appropriate authorities and to perform all such acts, deeds and things as he may in his absolute discretion deem necessary or desirable for and on behalf of the Company for the purpose of giving effect to aforesaid resolution."

BY ORDER OF THE BOARD For HARMONY CAPITAL SERVICES LTD.

PLACE: - MUMBAI. DATE : 06.08.2019

Sd/-ASUTOSH B. RAULO MANAGING DIRECTOR DIN: 1589574

### NOTES TO NOTICE

- 1. The relevant Explanatory Statement pursuant Section 102 of the Companies Act, 2013, in respect of Item No. 3 is annexed hereto.
- 2. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (AGM) IS ENTITLED TO APPOINT A PROXY OR PROXIES TO ATTEND AND VOTE ON A POLL ON HIS BEHALF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly stamped, completed and signed, not later than 48 hours before the time fixed the meeting.

Pursuant To Section 105 Of The Companies Act, 2013, A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten per cent of the total share capital of the Company caring voting rights. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.

3. Corporate Members intending to send their authorized representative(s) pursuant to section 113 of the Companies Act 2013 to attend the Meeting are requested to send a certified copy of the Board

Resolution authorizing their representative to attend and vote on their behalf at the Meeting. An authorized representative of a body corporate member may also appoint a proxy under his signature in the manner provided above.

4. Non-Resident Indian Members are requested to inform M/s Sharex Dynamic (India) Pvt. Ltd, immediately of :

(i) Change in their residential status on return to India for permanent settlement.

(ii) Particulars of their bank account maintained in India with complete name, branch, account type, account number, IFSC code and address of the bank with pin code number, if not furnished earlier.

- Proxies and Authorised Representatives are requested to bring to the meeting, the Attendance Slip enclosed herewith, duly completed and signed, mentioning therein details of their DP ID and Client ID / Folio No.
- 6. All documents referred to in the Notice and Explanatory Statement are open for inspection at the Registered Office of the Company during office hours on all working days except public holidays between 10.30 a. m. and 05.30 p. m. up to the date of the Annual General Meeting.
- 7. The Register of Members and Share Transfer Books of the Company will remain closed from 23<sup>rd</sup> Sept, 2019 to 30<sup>th</sup> Sept, 2019 (both days inclusive) for the purpose of Annual General Meeting.
- 8. Members are requested to:
  - (i) Note that copies of Annual Report will not be distributed at the Annual General Meeting.
  - (ii) Bring their copies of Annual Report, Notice and Attendance Slip duly completed and signed at the meeting.
  - (iii) Deliver duly completed and signed Attendance Slip at the entrance of the meeting venue as entry to the Hall will be strictly on the basis of the entry slip available at the counters at the venue to be exchanged with the attendance slip.
  - (iv) Quote their Folio / Client ID & DP ID Nos. in all correspondence.
  - (v) Duplicate admission slips will not be provided at the AGM venue.
- 9. Shareholders seeking any information with regard to Accounts are requested to write to the Company at least ten (10) days before the AGM to enable the management to keep the information ready at the Meeting.

- 10. The Registrar of Company is M/s. Sharex Dynamic (India) Pvt. Ltd, Unit 1, Luthra Industrial Premises, 1<sup>st</sup> Floor, 44-E, M. Vasanti Marg, Andheri Kurla Road, Safed Pool, Andheri East, Mumbai 400072. All concerned are requested to send their documents and address all their correspondence directly to the above registrar.
- 11. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their bank details such as bank account number, name of the bank and branch details, MICR code and IFSC code, mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc., to their depository participant (DP). Changes intimated to the DP will then be automatically reflected in the Company's records which will help the Company and the Company's Registrars and Transfer Agents, M/s. Sharex Dynamic (India) Pvt. Ltd to provide efficient and better services. Members holding shares in physical form are requested to intimate such changes to M/s. Sharex Dynamic (India) Pvt. Ltd.
- 12. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the share certificates to M/s. Sharex Dynamic (India) Pvt. Ltd, for consolidation into a single folio. SEBI has stipulated that securities of listed companies can be transferred only in dematerialized form from 1st April, 2019. In view of the above and to avail various benefits of dematerialization, members are advised to dematerialize shares held by them in physical form. Hence, the company will not entertain any requests of transfer of equity shares, if they are in physical form.
- 13. In case of joint holders attending the AGM, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
- 14. As per the provisions of Section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. Members holding shares in electronic form may submit the same to their respective depository participant
- 15. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified
- 16. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with

whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to Company or M/s. Sharex Dynamic (India) Private Limited.

- 17. Details as required sub-regulation (3) of Regulation 36 of the SEBI Listing Regulations and Secretarial Standard on General Meeting (SS-2) of ICSI SEBI (LODR), in respect of the Directors seeking appointment/re-appointment at the Annual General Meeting, forms integral part of the notice. The Directors have furnished the requisite declarations for their appointment/reappointment
- 18. The Annual Report including Notice of the 25<sup>th</sup> Annual General Meeting, instructions for e-voting, attendance Slip and proxy form of the Company for 2018-19 circulated to the member of the Company by electronic mode to those members whose e-mail address are registered with the Company/Depository. Will also be made available on the Company's website at "<u>www.hcsl.co.in</u>" and also on website of the respective Exchanges.
- 19. The business set out in the notice will be transacted through electronic voting system and the Company is providing facility for voting by electronic means. Instructions and other information relating to e-voting are given in this notice.
- 20. A Road MAP showing directions to reach the venue of the 25<sup>th</sup> AGM is given at the end of this Notice

### Instruction and other information relating to e-Voting

I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Clause 35B of the Listing Agreement, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).

- II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
- III. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.
- IV. The remote e-voting period commences on 27<sup>th</sup> Sept.,2019 (9:00 am) and ends on 29<sup>th</sup> Sept, 2019 (5:00 pm). During this period members' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 23<sup>rd</sup> Sept.,2019, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- V. The process and manner for remote e-voting are as under:

### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

### Step 1 : Log-in to NSDL e-Voting system at <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a>

Step 2 : Cast your vote electronically on NSDL e-Voting system.

### Details on Step 1 is mentioned below:

### How to Log-in to NSDL e-Voting website?

- Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a Personal Computer or on a mobile.
- ii. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
- iii. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can login at <u>https://eservices.nsdl.com/</u> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

iv. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:	
a) For Members who hold shares in	8 Character DP ID followed by 8 Digit	
demat account with NSDL.	Client IDFor example if your DP ID is	
	IN300*** and Client ID is 12*****	
	then your user ID is	
	IN300***12*****.	
b) For Members who hold shares in	16 Digit Beneficiary ID	
demat account with CDSL.	For example if your Beneficiary ID is	
	12************ then your user	
	ID is 12**********	
c) For Members holding shares in	EVEN Number followed by Folio	
Physical Form.	Number registered with the company	
	For example if folio number is $001^{***}$	
	and EVEN is 101456 then user ID is	
	101456001***	

- v. Your password details are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?

- (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
- (ii) If your email ID is not registered, your 'initial password' is communicated to you on your postal address.
- vi. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - b) <u>Physical User Reset Password?</u>" (If you are holding shares in physical mode) option available on <u>www.evoting.nsdl.com</u>.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at <u>evoting@nsdl.co.in</u> mentioning your demat account number/folio number, your PAN,your name and your registered address.
- vii. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- viii. Now, you will have to click on "Login" button.
- ix. After you click on the "Login" button, Home page of e-Voting will open.

### Details on Step 2 is given below:

### How to cast your vote electronically on NSDL e-Voting system?

- i. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
- ii. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
- iii. Select "EVEN" of company for which you wish to cast your vote.
- iv. Now you are ready for e-Voting as the Voting page opens.
- V. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- vi. Upon confirmation, the message "Vote cast successfully" will be displayed.
- vii. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- viii. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

#### **General Guidelines for shareholders**

- Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to sumanmsureka@yahoo.com with a copy marked to <u>evoting@nsdl.co.in</u>.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at evoting@nsdl.co.in

#### General Instructions

A. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.

- B. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.
- C. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of ballot paper for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
- D. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than 48 Hours of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith
- E. The results of voting along with details of the number of votes cast for and against the Resolution, invalid votes will be declared within 48 hours from the conclusion of the AGM. The results declared along with the Scrutinizer's Report shall be placed on the company's website www.hcsl.co.in and on the website of M/s NSDL. Further, the results shall be displayed on the Notice Board of the Company at its Registered Office. It shall also be communicated to BSE

### BY ORDER OF THE BOARD

#### For HARMONY CAPITAL SERVICES LTD.

PLACE: - MUMBAI. DATE : 06.08.2019

Sd/-

ASUTOSH B. RAULO MANAGING DIRECTOR DIN: 1589574

### **Explanatory Statement**

### (Pursuant to Section 102 of the Companies Act, 2013)

As required by Section 102 of the Companies Act, 2013 ("Act"), the following explanatory statement sets out all material facts relating to the business mentioned under Item Nos. 3 of the accompanying Notice:

### Item No. 3

This explanatory statement is provided though strictly not required as per Section 102 of the Act. M/s. D. Lodha & Associates. Chartered Accountants, Mumbai (Firm Registration No. 135606W) with the Institute of Chartered Accountants of India) were appointed as the statutory auditors of the Company for a period of five years at the Annual General Meeting held on 28th Sept., 2018, to hold office from the conclusion of the 24<sup>th</sup> AGM till conclusion of the 29<sup>th</sup> AGM to be held in the year 2023.

As per provisions of Section 139(1) of the Act, their appointment for the above tenure is subject to ratification by members at every AGM.

Accordingly, Appointment of the members is being sought for appointment of statutory auditors as per the proposal contained in the Resolution set out at item no. 3 of the Notice.

The Board commends the Resolution at item No. 3 for approval by the Members.

None of the Directors or Key Managerial Personnel (KMP) or relatives of Directors and KMPs is concerned or interested in the Resolution at Item No. 3 of the accompanying Notice.

BY ORDER OF THE BOARD For HARMONY CAPITAL SERVICES LTD.

PLACE: - MUMBAI. DATE : 06.08.2019

Sd/-ASUTOSH B. RAULO MANAGING DIRECTOR DIN: 1589574

Information pursuant to Regulation 36(3) of SEBI(Listing obligation and disclosure Requirement) Regulation, 2015 with regard to Directors seeking Appointment/Re-Appointment as the Forthcoming Annual General Meeting

Name of Divertor	Mr. Krishna Kuraan Ikursikuruusla
Name of Director	Mr. Krishna Kumar Jhunjhunwala
Date of Birth	22.04.1968
Date of Appointment	08.11.1994
Qualification	B. COM, FCA
DIN	00335070
Expertise in specific functional areas	He has vast experience of more than 20 years in fields of management, Business Administration & marketing consultancy related areas.
List of Companies in which directorship is held as on 31.03.2019	Percept Financial Consultants Pvt. Ltd Shekhawati Corporate Services Pvt. Ltd Jhunjhunwala Finance Pvt. Ltd
Chairman / Member of the committee of other companies	NIL
Relationship between directors inter-se	None
Number of meetings of the board attended during	He has attended all the 5(five)meetings held
the yea	during the year

### Route MAP to the AGM Venue

Venue: Office No. 8A, 8<sup>th</sup> Floor, Astral Centre, 470/B, N. M. Joshi Marg, Chinchpokli – West, Mumbai – 400 011

Landmark: Near to Chinchpokli Railway Station

Date & Time: 30<sup>th</sup> Sept 2019 at 11.00 am





Distance from Chinchpokli Railway Station: 0.4 KM

### ATTENDANCE SLIP

### ( To be surrender at the time of entry) Date & Time: Monday, 30<sup>th</sup> September, 2019 at 11.00 A.M Venue: Office No. 8A, 8th Floor Astral Centre, 470/B, N. M. Joshi Marg, Chinchpokli-West, Mumbai – 400 011

I hereby record my presence at the Twenty-fifth Annual General Meeting of the company

Name of Share Holder	:-
Registered Address of Shareholder	:-
Name of Joint Holder	:-
Reg. Folio No./Client ID No.	:-
No. of Shares held	:-
Name of Proxy/Representative, if any	:-

Signature of Member/Joint Member/Proxy attending the meeting

Note:

Shareholders/Proxy/Representatives are requested to produce this Attendance Slip signed, for admission to meeting hall. The admission may, however, be subject to further verification/checks, as may be deemed necessary. Under no circumstances, any duplicate Attendance Slip will be issued at the entrance to the meeting hall.

----- Tear here-----

#### FOR IMMEDIATE ATTENTION OF THE SHAREHOLDER

ELECTRONIC VOTING PARTICULARS		
Electronic Voting Sequence Number	User ID	Password

Please read the instructions for e-voting as set out in notice of 25<sup>th</sup> Annual General Meeting dated 2<sup>nd</sup> Sept' 2019. The E-voting period starts from 27<sup>th</sup> Sept.,2019, **09.00** A.M. IST and ends at 29<sup>th</sup> September' 2019, **05.00** P.M IST. At the end of the E-voting period, the portal where the votes are cast shall be blocked.

#### FORM NO. MGT.11 PROXY FORM 25<sup>th</sup> Annual General Meeting

Name of the member(s) Registered address e-mail Id Folio No/ \*Client Id \*DP Id

:

I/We, being the member(s) of\_\_\_\_\_\_\_ shares of HARMONY CAPITAL SERVICS LIMITED, hereby appoint Shri/Smt. \_\_\_\_\_\_ as my / our proxy to attend and vote for

me/us and on my / our behalf at the 25<sup>th</sup> Annual General Meeting of the company, to be held on Monday, the 30<sup>th</sup> day of Sept, 2019 at 11:00 a.m. at Registered Office and at any adjournment thereof in respect of such resolutions as are indicated below:

\*\* I wish my above Proxy to vote in the manner as indicated in the box below:

No	Resolutions	For	Against
1	To consider and adopt the Audited Financial Statements including Consolidated Financial Statements of the Company for the FY ended 31st March, 2019, the Reports of the Board of Directors and Auditors thereon.		
2	To appoint a Director in place of Shri Krishna Kumar Jhunjhunwala (DIN: 00335070), who retires by rotation and, being eligible, offers himself for re-appointment.		
3	rectifies the appointment of M/s. D. Lodha & Associates. (Firm Registration No. 135606W), Chartered Accountants as Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting (AGM) until conclusion of the 29 <sup>th</sup> AGM to be held in the calendar year 2023		
Sign	ed this day of2019		Affix a

Affix a	
Re. 1/-	
Revenue	
Stamp	

Signature of Shareholder

Signature of first proxy holder

Signature of second proxy holder Signature of third proxy holder NOTES:

- This form of proxy in order to be effective should be duly completed and deposited at The Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
- \*\*This is only optional. Please put a 'X' in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 'against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
- 3. Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
- 4. In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.